

Break Open and Bingo Event Break Open Licensing Policy



This publication outlines the policies established by the Registrar, pursuant to subsection 34(2) of the *Gaming Control Act*, and assists applicants in understanding the *Charitable Gaming Licensees Regulation*. The establishment of regulations and this policy do not modify, alter, or change any provisions in licences and permits that have been issued prior to October 1, 2021.

Applications may require up to a 30-day lead time for processing.

1 Definitions

The following definitions apply for break open licences and bingo event break open licences:

Bingo Event Break Open Ticket means a break open ticket game in which a winner is determined by matching a bingo ball symbol or symbols on a break open ticket with a specified number or numbers drawn during the course of a licensed bingo event. It also includes progressive bingo event break open tickets in which a player may win a chance to open one ticket window on a jackpot card where he or she might select a jackpot symbol or word indicating a no win on a progressive break open. If the player selects a non-winning window, a pre-determined amount of money will be added to the next deal. Bingo event break open tickets are not bingo paper.

Gross Proceeds total funds generated from a licensed lottery scheme.

Net Proceeds gross proceeds minus allowable expenses and prize payouts.

2 Applications

Applications for break open licences and bingo event break open licences are available from Service New Brunswick Centres and the Department of Justice and Public Safety (JPS).

Applications are to be submitted to:

Department of Justice and Public Safety
Gaming, Liquor and Security Licensing Branch
P.O. Box 6000
Fredericton, NB E3B 5H1

3 Fees

The fee of \$20, payable to the Minister of Finance, must be submitted with the lottery application.

4 Licence Period

The expiry date appears on the issued licence and is determined by the requirements of the planned event(s).

A bingo event break open licence is valid for the term specified on the licensee's bingo licence or giant bingo licence.

5 Management of Lotteries

The licensed lottery scheme must be conducted and managed by the licensee in the manner described in the application as approved. If there are any discrepancies between the licence and the application, as approved, the licence shall govern. Conduct and management of the lottery must not be delegated to another organization or to a person who is not a member of the organization.

Any changes or amendments to games which differ from those stated in the application must be requested in writing and must be authorized in writing by the Registrar.

If two organizations co-operatively offer a lottery scheme, one application and licence is acceptable, however; the application must note such an arrangement and list the responsible officers for both organizations.

The sale of break open tickets and bingo event break open tickets are prohibited outside of the province of New Brunswick.

6 Distribution of Proceeds

A minimum of 15 percent of gross proceeds from licensed lottery scheme must be utilized for the objectives indicated at the time of licence application. Commercial and private interests must not be the prime beneficiaries of a licensed lottery scheme.

All prizes and expenses incurred as a result of selling break open tickets or bingo event break open tickets shall be deducted and paid from the gross proceeds. The amount incurred for expenses may be limited by the Registrar. All net proceeds shall be used for charitable purposes within the province of New Brunswick unless otherwise approved by the Registrar.

Organizations intending to donate proceeds from licensed lottery scheme must provide letter of confirmation from recipient(s) of funds.

Confirmation from medical practitioner is required when providing financial assistance to individuals with unexpected medical expenses.

Confirmation from local fire department is required when proceeds are being used to provide financial relief to a family whose home was destroyed by fire.

7 Break Open Tickets

Break open tickets may only be sold directly at a licensee's event(s) and location.

These tickets must be obtained from a registered charitable gaming supplier or Atlantic Lottery Corporation.

8 Bingo Event Break Open Tickets

Bingo event break open tickets must be obtained from a registered charitable gaming supplier.

Bingo event break open tickets require a separate licence and may only be obtained by a bingo licensee.

Bingo event break open tickets may only be sold to patrons of a licensed bingo event who have purchased bingo paper for that event.

Only one (1) progressive and one (1) non-progressive bingo event break open ticket box or deal may be opened and sold at the same time. A new box or deal may only be opened when all tickets from the previous box or deal are sold.

Progressive bingo event break open tickets may only be carried over to another bingo licence when the organization renews its' bingo licence and its' bingo event break open tickets licence with no break between licensed periods.

9 Financial Records

The licensee must keep records of all revenue, expenses and prizes paid throughout the licensing period and must record these figures separately from the bingo event(s). All records pertaining to the licensed lottery scheme must be retained for a period of six (6) years.

At the expiration of the licensing period, all licensed lottery schemes may be subject to an audit by approved auditing staff.

10 General

The licence must be posted in a conspicuous place in the establishment where the licensed event is being held.

JPS Investigators must be permitted access to all areas of the premises in which the event(s) take place.