



**Department of Justice and Public Safety**  
**Adult Custody Services**

Policy: **Secure intervention Unit / Segregation D-27**  
Effective: April 2005  
Revised: December 2022

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**MISSION STATEMENT**

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Adult Custody Services is committed to providing professional practices that respect human rights and ensure safety for all. To be successful we will deliver fair practices; incorporate transparent policies and procedures; ensure independent quality assurance processes; provide program access that allows for educational, cultural, traditional, and faith-based services as well as mental wellness and community re-entry assistance.

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**PURPOSE**

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SIU / Segregation unit is designated to be a distinct classification that can be utilized in management of clients behavior / needs due to but not limited to clients and situations requiring high security needs , situations of protective custody , client behaves in a manner that jeopardizes the safety of any person or the security of the facility, and or medical / health situations that require segregation from population The SIU/ Segregation is only considered after all alternative options and less intrusive measures are exhausted.

SIU / Segregation is not used as a disciplinary tool. It will only be considered after all other placement options are exhausted. The duration of the SIU / Segregation placement is to be for the shortest time period possible with the goal of having the client classified to a condition of confinement and place on a unit of that designation.

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**LEGISLATIVE AUTHORITY**

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[Corrections Act - Regulation 84-257](#)

[Geneva Conventions Act](#)

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**SCOPE**

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This policy applies to all employees of the Adult Custody Services division of the Department of Justice and Public Safety and to client's serving sentences in provincial Adult Custody centers.

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**DEFINITIONS**

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**Meaningful human contact:** the opportunity for human interaction with others that is conducive to building rapport social networks or strengthening bonds with family or other supports.”

Key elements of this definition of meaningful human contact:

- The contact can be provided by family members, staff, other clients, visitors, mental health professionals, religious personnel, community volunteers



## Department of Justice and Public Safety **Adult Custody Services**

- The contact can include social activities, visits, in-depth talks, opportunities to maintain/develop relations
- The contact can include access to technology, entertainment mediums, cultural engagements, and hobby materials
- The contact contributes to building rapport, strengthening bonds, expanding social networks with others
- The contact promotes the client's engagement in their behaviour management model

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### **PROCEDURE**

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#### **Reason for SIU / Segregation placement**

A Client should only be segregated:

- Placing the client in the mainstream population would jeopardize the client's safety.
- Placing the client in mainstream populations would jeopardize the security and safety of other clients and or the Adult Custody center.
- Placement is required to manage client behavior that would jeopardize the clients owns safety.
- Placement is required to manage health / medical needs that require segregation from mainstream population.
- Placement is required for circumstances of suspicion of contraband concealment in a body cavity.

#### **Protected Custody**

At the discretion of the Superintendent or designate SIU / Segregation may be used for clients requesting protective custody. SIU / Segregation will only be considered after all other placement options are exhausted. The duration of the SIU/Segregation placement is to be for the shortest time period possible with the goal of having the client classified to a condition of confinement and placed on a unit of that designation.

#### **Contraband Supervision**

Clients placed in SIU / Segregation for suspicions of contraband or otherwise will require eyes-on supervision. Supervision shall be performed directly by Adult Custody staff or by video monitoring in a safe cell. Every effort shall be made to have the same sex officer viewing the client in this circumstance.

#### **One Client Per Cell**

Only one client shall be secured in a SIU /Segregation cell. Only under extreme exceptional circumstances would more than one client be secured in a segregation cell. The Superintendent or on-call authority shall be notified as soon as operationally possible when an exception has been made.

#### **Approval for Placement**

Clients will not normally be placed in SIU /Segregation without prior approval from the Superintendent or designate. Notification will be made as soon as possible.

#### **Reports**

Incident reports for SIU / Segregation placements will be prepared and submitted to the Sergeant.



## Department of Justice and Public Safety Adult Custody Services

### SIU/Segregation Placement Duration

SIU/Segregation placements are to be for a period not to exceed five (5) days and to be assessed daily by the Superintendent and Medical/Clinical Services staff

In cases where the Superintendent believes that the behavior of the client warrants an extension of the five-day placement, an application to the Director of Adult Custody Services and or their designate is required that states the rationale for the extension. The extension take place only with the approval of the Director or their designate.

### Superintendent/Medical Services Assessment

The Superintendent/Medical Services staff shall review SIU /Segregation placements at least every 24 hours. ***The focus of the assessment is to ensure the client is not in medical duress, that their mental state has not deteriorated and they are not a risk of self-harm.*** If the Superintendent is absent from the institution for any 24-hour period, a senior staff member will be designated by the Superintendent to perform that duty. A report of their finding will be prepared, by that person, for the Superintendent to review immediately upon return to the institution.

### SIU / Segregation Tracking

The Superintendent or designate shall ensure all placements are captured on the Segregation Tracking Program as per protocol.

### Search and Issue

- Cell areas are to be searched prior to placement.
- Clients shall be subject to a non-intrusive search and or body scan based upon client disposition and as soon as operationally possible.
- have clean coveralls issued.
- have a mattress and blanket issued (abuse may result in temporary removal).
- provided the necessary hygiene products.

### Safety Clothing

Only in cases where clients are displaying violent or self-destructive behavior will indestructible clothing be issued.

### Personal Goods

Personal items and goods will be secured during a clients SIU/Segregation placement.

### Additional Clothing

The Sergeant may issue additional clothing and bedding as required.

### Medical Concerns

Clients with medical concerns will not remain under SIU /Segregation placement without receiving medical attention.

### SIU/Segregation Log

A neat and legible SIU/Segregation log will be maintained, documenting all matters related to the supervision of the



**Department of Justice and Public Safety**  
**Adult Custody Services**

clients confined in the area.

**Log Review**

The SIU/Segregation log shall be reviewed and initialed by the Superintendent daily. Individual sheets will be forwarded to the Superintendent for review upon a client's release from placement.

**Two Staff**

Two staff members, at least one being of the same sex, will be present any time and clients cell door is open in the SIU/Segregation area.

**SIU/Segregation Level I**

Upon the initial placement in SIU/Segregation the client will be assigned a Level Status.

The client at Level I has the following privileges and restrictions:

- time for shower, cell cleaning and outside exercise.
- All outside cell activities may take place with minimum level on restraint equipment (handcuffs).
- Not eligible for visit. (Should Circumstances warrant a visit, it may approve by the Superintendent at the convicence of the facility)
- Footwear worn when out of SIU/ Segregation cell only.
- Religious doctrines available upon request.
- Phone access for legal counsel and Ombudsman only.
- Writing materials if behavior warrants.

**SIU/Segregation Level II**

All Level I privilege plus:

- Reading materials (one book at a time).
- Second exercise period shall be granted
- No restraints for activities within Segregation Area.
- May participate with other Level II clients during outside exercise.
- Phone access.
- Must meet cell inspection standards to progress to Level III.
- Will remain on Level II until behavior warrants consideration of movement either to Level III or return to Level I.

**SIU/Segregation Level III**

Level III clients have all privileges of Level I and II plus.

- Tablet access.
- One scheduled visit.
- May apply to finish segregation placement on Unit.

Clients placed in the SIU/Segregation unit shall be offered the opportunity for meaningful human contact provided that their behavior is appropriate, and that contact will not jeopardize the safety of the client, the facility, or others



**Department of Justice and Public Safety**  
**Adult Custody Services**

**Meals**

Regular meals are issued with any bones removed from meat. Officers will retrieve all cutlery, dishes, etc.

**Visits**

Visiting privileges may be suspended and visitors notified, where possible, by the Sergeant.

**Restraints**

Physical restraints may be applied during SIU / Segregation placement if a client is:

- harming themselves.
- harming others.
- destroying property.

Notify the Superintendent as soon as possible when physical restraints are used.

**Damage**

Malicious damage of a cell may be subject to prosecution, either in Provincial Court or internally.

**Cleaning**

Cell area is to be cleaned daily and prior to release.

**Access**

Access is limited only to staff assigned to the SIU/ Segregation, Sergeant, Superintendent, or their designate and medical services staff as required. All others require the approval of the Superintendent.

**Unlit cells**

No client shall be held in an unlit cell unless their own actions caused the damage, in which case repairs are to be made promptly.

**Release**

Clients can only be released with the approval of the Superintendent or designate.

**Keys**

Staff assigned to SIU /Segregation will be issued the appropriate keys.



**Department of Justice and Public Safety**  
***Adult Custody Services***

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**RELATED POLICIES**

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D12 Conditions of Confinement  
D20 Emergencies  
D14 Contraband  
D15 Searches  
D21 Disturbance  
D28 Cell Extraction  
D29 Use of Force  
D30 Restraint Equipment  
D49 Ion Mobility Spectrometry Device – Ion-scan  
D50 Incident Reports  
D51 Whole Body Xray scan system  
F1 Classification  
G13 Admission to SIU /Segregation  
Adult Institutional Policy Manual NB

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