New Brunswick / Nouveau Brunswick

Department of Justice and Public Safety
Adult Custody Services

Policy: **Foreign Clients C5**
Effective: March 2001
Revised: December 2022

MISSION STATEMENT

Adult Custody Services is committed to providing professional practices that respect human rights and ensure safety for all. To be successful we will deliver fair practices, incorporate transparent policies and procedures, ensure independent quality assurance processes, and provide program access that allows for educational, cultural, traditional and faith-based services as well as mental wellness and community re-entry assistance.

PURPOSE

To establish procedural standards of administration for notification of foreign client's admission or escape.

LEGISLATIVE AUTHORITY

Policy directive only. Corrections Act NB Regulation 35(a)

SCOPE

This policy applies to all employees of the Adult Custody Services division of the Department of Justice and Public Safety.

POLICY GUIDELINES

- A federal immigration officer will be notified immediately upon the admission or escape of a foreign citizen.
- The appropriate consulate/embassy will also be notified immediately of the admission.

PROCEDURE

Federal Immigration Information

All pertinent information will be provided to the federal immigration officer, by a designate of the Superintendent.

American Consulate

In the case of an American citizen the nearest consulate is:

United States Consulate
1973 Upper Water Street
Halifax, NS
 B3J 0A9
www.usembassycanada.gov

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Written Notification

Information provided to the Consulate/Embassy will be confirmed in writing by the Superintendent. A copy of this notification will be in the client's file.

Visits

Consulate / Embassy officials will be given an opportunity to visit but they may not take any action opposed by the client

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RELATED POLICY

C6 Immigration Orders
E22 International Transfers
Adult Institutional Policy Manual NB.