

Commercial Vehicle Safety Alliance		Inspection and Enforcement New Brunswick Highway Safety Enforcement	3.13
Policy Title	New or Amended	Division / Branch / Section	Policy #
Chief/Executive Director	January 2003	April 14,2025	April 2025
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1. Purpose:

The purpose of the Commercial Vehicle Safety Alliance (CVSA) on- road inspection is to advance uniformity of inspection and minimize delays in schedules

2. Procedure:

A. Seven Levels of Inspections:

The CVSA inspection has been divided into seven levels as follows:

- i. Level 1 North America Standard Inspection
- ii. Level 2 Walk-Around Inspection
- iii. Level 3 Driver Only Inspection
- iv. Level 4 Special Surveys (i.e. brake blitz)
- v. Level 5 Vehicle Only
- vi. Level 6 Trasurianic Waste
- vii. Level 7 Jurisdiction specific (School Bus)

* Each level of inspection requires training and certification from the Alliance.

- B. When a CVSA inspection is conducted (including out-of-service vehicles), the inspecting Officer shall complete the Inspection Report Form 78-1150 at times .

CVSA inspections shall be conducted in accordance with those suggested procedures as provided for by the CVSA training guides.

- C. During the course of a CVSA inspection, all Officers shall consider placing the vehicle in/out-of-service or restricted service condition based on the criteria set by the CVSA. Vehicles shall not be placed out-of-service unless they are in a safe location such as a scale site, a parking lot, etc. Any vehicle in an un-safe location will be directed to a safe location prior to being placed out-of-service. Vehicles placed out- of-service shall not be allowed to proceed until all the required items have been repaired.

B. Safety Requirements:

* Due to safety requirements, Level 1 inspections **shall be conducted by a minimum of two (2) inspection Officers.**

C. Inspection Forms:

When completing this form, print or write in a clear concise manner detailing all violations and/or defects. Ensure that your work is legible guaranteeing that the driver/carrier can readily identify and rectify the stated violations.

D. Time Clarification:

- IN** The time at which the Officer first engaged the stop or began the inspection.
- OUT** The time at which the inspection is completed by the Officer and paperwork is complete. This includes returning all collected documents (tickets, registrations, insurance cards, log books, etc.) to the driver and the Officer is free to go.

E. Monthly Reports:

All HSE Officers are required to complete the data on the monthly report form (<http://intranet/ps-sp/divisions/ss/CVEPolicy/Forms/78-9648.pdf>) and forward to their Supervisor/Sergeant at the end of each month, (**no later than** 4 calendar days into the next month.)

The data collected on this form will indicate the Level of Inspection completed as well as the number of out-of-service vehicles. In addition data regarding the number of Transportation of Dangerous Goods Inspections is required.

F. Qualifying for a decal:

Each vehicle, whether singles or in combination, must pass inspection to qualify for a decal. However, the decals will only be issued when the Vehicle has no violations in regard to the fourteen (14) critical items Listed below:

- i. Brakes
- ii. Coupling devices
- iii. Exhaust system
- iv. Frame
- v. Fuel System
- vi. Head lamps, tail lamps, lamps on projecting loads, stop lamps and turn signals
- vii. Safe loading/tie downs
- viii. Steering
- ix. Suspension
- x. Tires

- xi. Van and open top trailer bodies
- xii. Wheels, rims, and hubs
- xiii. Windshield wipers
- xiv. Buses

Note: The inspection consists of a visual check only of all components including the non-critical items of the vehicle. Particular attention is required for the critical items above which will also have an effect whether or not the vehicle will be place out of service.

G. Decals:

Decals, when affixed, shall remain valid for a period not to exceed three consecutive months. In general, vehicles displaying a valid decal will not be subject to re-inspection. However, nothing contained in this agreement shall prevent a party hereto from re-inspecting a vehicle or combination of vehicles bearing valid inspection decals. Should re- inspection of a vehicle displaying a valid CVSA decal disclose vehicle maintenance inconsistent with the minimum inspection criteria, the decal will be removed. However, where defects found are repaired at the scene, the decal does not have to be removed. In those instances where a complete re-inspection is performed and defects were absent or corrected at the scene, a new decal should be applied.

H. Affixing the decal:

The location for affixing such decal on the power unit shall be to the lower right corner of the exterior surface of the passenger’s windshield. The location for affixing such decal to trailing unit(s) shall be located at the lower right hand corner as near the front as practicable. The decal location of passenger buses shall be on the right front corner spot of the bus body directly below the right rear-view mirror.

The quarter in which an inspection is performed is indicated by the color of the decal issued as follows:

I. Inspection Periods & Codes:

<u>Inspection Period</u>	<u>Color Code</u>
January, February, March	Green
April, May, June	Yellow
July, August, September	Orange
October, November, December	White

J. Decals:

- i. Using the last number of the calendar year shall indicate the year of expiration (i.e. 2012 shall be indicated by the number 13) and shall be printed at the top portion of the sticker as shown above, with the letters CVSA or the CVSA logo printed directly below.
- ii. Decals affixed on the first month of a new calendar quarter must have both upper corners removed; for the second month of the same quarter, its upper right corner removed; and for the last month of a calendar quarter, no corners are removed.
- iii. Decals shall be two (2) inches by three (3) inches; calendar year number shall be one (a) inch by one (1) $\frac{3}{8}$ inches with a brush stroke of 1.4 inch; CVSA letters shall be $\frac{3}{8}$ inch by $\frac{1}{2}$ inch with a brush stroke of $\frac{3}{16}$ inch; a tolerance of $+\frac{1}{8}$ inch will be permitted in all dimensions
- iv. The basic face material shall be smooth, flexible, polyester Mylar, or be comparable elasto meric type film. The ink shall be colorfast and shall have no deleterious effects on the face material or adhesive.
- v. The adhesive shall be permanent and pressure sensitive.
- vi. Decal construction shall assure "self-destruction" when any attempt is made of remove to remove a sticker from its original application to a glass or painted, plated, or bare metal surface.

3. Reference Material

See CVSA North American Level 1 Procedure in Policy Reference Material Section 9.