



January 30, 2019

Donald Forestell  
Clerk  
Legislative Assembly  
Province of New Brunswick  
Fredericton, NB E3B 5H1

Mr. Forestell:

Pursuant to subsection 3(1) of the *Fees Act*, I have the honour to present the 2019 *Annual Report on Fees*.

Yours truly,

A handwritten signature in blue ink, appearing to read "Ernie L. Steeves". The signature is stylized and fluid, with a long horizontal stroke extending to the right.

Ernie L. Steeves  
Minister of Finance  
President of Treasury Board

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## INTRODUCTION

The *Fees Act* (see **Appendix A**) received Royal assent in the spring of 2008. This legislation, which applies to Part I of the public service, established a transparent process governing fees charged by government departments.

It requires detailed information to be made public on all upcoming fee increases and all new fees at least 60 days before implementation by government departments.

The act also specifies that, by January 31<sup>st</sup> each year, the Minister of Finance must file a document containing such information with the Clerk of the Legislative Assembly. The 2019 document contains detailed information regarding fee changes and/or new fees planned by government departments for the upcoming fiscal year of 2019-2020.

The report also includes information such as the legal authority to charge each fee, the current fee amount, the new fee amount, effective date of the change, revenue details, and departmental contact information.

The first section in the 2019 Annual Report summarizes fee changes and/or new fees approved by Treasury Board since publication of the 2018 Annual Report.

The second section summarizes upcoming fee changes and/or new fees approved by Treasury Board for the fiscal year 2019-2020. In keeping with the requirement of 60-day minimum notice to the public, none of these fees will take effect until at least April 1, 2019. It is recommended that the effective dates specified in this report be verified with the respective departments as they may be extended following the publication of this report.

It should be noted that the *Fees Act* does allow a department to create or increase fees *during* the upcoming fiscal year. If this occurs, the individual department will file a document with the Clerk of the Legislative Assembly containing the same type of details as are included in this report. The fee change is also subject to the requirement of a minimum 60-day notice to the public.

If there are any mid-year changes, the details of these single filings will be summarized and published in the 2020 report on fees. This compilation will maintain accuracy and transparency concerning fees.

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### How to Read this Report

Section 3(2) of the *Fees Act* requires this *Annual Report on Fees* to present the following information for new and increased fees proposed for the next fiscal year:

- (a) the name of the department that proposed the fee;
- (b) the name of the fee;
- (c) the legislative authority for the fee;
- (d) the amount of the current fee, if any;
- (e) the amount of the new fee or the increased fee;
- (f) the effective date for the new fee or the increased fee;
- (g) the total annual revenue expected from the fee;
- (h) the change in the annual revenue expected from the fee; and
- (i) the name of the contact person.

In this report, the above information is presented in the following format:

<b>Department Name</b> <b>Contact:</b> Name, Telephone Number (506)	<b>Name of the fee</b> <i>Name of the Act</i> Regulation Number
<b>Current Fee:</b> \$X <b>Proposed Fee:</b> \$Y <b>Effective Date:</b> Month, Day, Year	<b>New Annual Revenue Estimate:</b> \$AA,AAA <b>Change in Annual Revenue:</b> \$B,BBB
<b>Comments:</b>	

Readers should note that “New Annual Revenue Estimate” presents the total expected revenue from the fee at the proposed or increased rate for the upcoming fiscal year. “Change in Annual Revenue” indicates how much additional annual revenue is expected per fiscal year from the new fee rate, as opposed to the prior rate.

While the Minister of Finance is responsible to file this document each January with the Clerk of the Legislative Assembly, information about particular fees should always be obtained from the specific departments and contacts listed in the description of each fee.

This document, and future editions, will be posted in the Publications section of the finance department’s website at <http://www2.gnb.ca/content/gnb/en/departments/finance/publications.html>

General information about fees charged by all government departments is available on the government’s Web-based Directory of Services. This directory is located at <http://www2.gnb.ca/content/gnb/en/services.html> (Key word: fees)

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**FEE CHANGES TAKING**

**EFFECT BEFORE**

**APRIL 1, 2019**

**(already publicly announced)**

<b>Department of Energy and Resource Development</b> <b>Contact:</b> Leanne Elson, (506) 444-5254	<b>Sticker Replacement Fee</b> <i>Fish and Wildlife Act</i> Regulation 84-133 – Hunting Regulation
<b>Current Fee:</b> \$5.25 <b>Proposed Fee:</b> \$0.00 <b>Effective Date:</b> October 1, 2018	<b>New Annual Revenue Estimate:</b> N/A <b>Change in Annual Revenue:</b> N/A
<b>Comments:</b> Since adding the non-resident bear draw application into the e-Licensing system, stickers will no longer be used on non-resident bear licences. Therefore, the sticker replacement fee of \$5.25 is no longer required. Loss of revenue resulting from the removal of the sticker replacement fee of \$5.25 will be minimal as stickers were rarely replaced. Furthermore, the cost of mailing stickers out of province often outweighed the revenue obtained from the sticker replacement fee.	

<b>Department of Transportation and Infrastructure</b> <b>Contact:</b> Diane Nash, (506) 433-5661	<b>Fees for Logo Sign Program</b> <i>Financial Administration Act</i> Regulation 2001-26
<b>Current Fee:</b> N/A <b>Proposed Fee:</b> See below <b>Effective Date:</b> July 11, 2018	<b>New Annual Revenue Estimate:</b> \$103,500 <b>Change in Annual Revenue:</b> \$103,500
<b>Comments:</b> The Logo Sign Program will be operated on a cost-recovery basis. Fees will be reviewed after completion of a pilot project. Revenue estimates are preliminary and may need to be adjusted, as the business interest in the program is currently unknown.	

<b>Schedule Fees for Logo Sign Program</b>		
<b>Fee or licence</b>	<b>Current Fee</b>	<b>Proposed Fee</b>
Manufacture and installation of TOD highway logo sign	N/A	\$3,000 per sign
Manufacture and installation of TOD ramp logo sign	N/A	\$1,000 per sign
Annual maintenance for logo sign	N/A	\$300 per logo

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**FEE CHANGES**

**TAKING EFFECT**

**APRIL 1, 2019**

**OR LATER**

**(There were no fee changes proposed  
for the 2019-2020 fiscal year)**

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## APPENDIX A

### 2011, c.158 *Fees Act*

*Deposited May 13, 2011*

#### Definitions

1 The following definitions apply in this Act.

“department” means a portion of the Public Service specified in Part 1 of the First Schedule of the *Public Service Labour Relations Act*. (*ministère*)

“fee” means a fee, levy, royalty or other charge fixed by regulation under the authority of a public Act of the Province. (*droit*)

2008, c.F-8.5, s.1.

#### Application

2 This Act applies to all fees proposed by departments.

2008, c.F-8.5, s.2.

#### Annual report on fees

3(1) On or before January 31 in each fiscal year, the Minister of Finance shall file an annual report on fees with the Clerk of the Legislative Assembly.

3(2) The annual report shall contain the following information for every new fee and increase in a fee proposed for the next fiscal year:

- (a) the name of the department that proposed the fee;
- (b) the name of the fee;
- (c) the legislative authority for the fee;
- (d) the amount of the current fee, if any;
- (e) the amount of the new fee or the increased fee;
- (f) the effective date for the new fee or the increased fee;
- (g) the total annual revenue expected from the fee;
- (h) the change in the annual revenue expected from the fee; and
- (i) the name of the contact person.

3(3) The effective date for a new fee or an increased fee shall be not less than 60 days after the annual report is filed.

3(4) The annual report shall also contain information regarding the fees introduced, changed or eliminated since the previous annual report.

2008, c.F-8.5, s.3.



### **Other reports on fees**

4(1) If a new fee or an increase in a fee is proposed during a fiscal year and the fee is not included in the annual report referred to in subsection 3(1), the Minister responsible for the Act that authorizes the fee shall file a report with the Clerk of the Legislative Assembly at least 60 days before the effective date for the new fee or the increased fee.

4(2) The report shall contain the information referred to in subsection 3(2).

2008, s.F-8.5, s.4.

**N.B.** This Act was proclaimed and came into force September 1, 2011.

**N.B.** This Act is consolidated to September 1, 2011.