



Cannabis Education and Awareness Fund

Application Form

About Us

The **Cannabis Education and Awareness Fund Act** mandates that the Province of New Brunswick, through the Education and Awareness Fund, will contribute to research and programs that target harm reduction, education, prevention, and responsible use of cannabis. The Fund is currently supported by two percent of the gross sales of cannabis from suppliers to the provincial retailer, Cannabis NB.

Cannabis legalization presents a social change for New Brunswick and Canada. Because of its history as a controlled substance, cannabis is not necessarily well understood by medical or health care professionals, consumers, parents or youth. Accurate information is invaluable for New Brunswickers to be able to make healthy and informed choices. The Fund aims to bridge the gap by subsidizing evidence based cannabis research and programs.

The Education and Awareness Fund strive to support a variety of applications that address or study the needs or regionally, linguistically and culturally diverse New Brunswickers.

Vision: New Brunswickers are making informed, responsible choices about their cannabis use. This includes:

- Delaying the onset of cannabis use for those who choose to begin consuming cannabis
- For those who consume cannabis, choosing to consume lower risk cannabis products
- For those who consume cannabis, choosing to use cannabis in moderation
- Choosing not to operate motor vehicles while consuming cannabis
- New Brunswickers in vulnerable groups choose to abstain from cannabis, consume in moderation or deduce their consumption. and
- Choosing not to consume cannabis when pregnant or breastfeeding.

Mission: Fund education and awareness initiatives, policies and programs that equip New Brunswickers with information that helps them to make informed, responsible choices about their cannabis consumption.

Priorities:

- Filling the gap
- Growing knowledge
- Supporting evidence-based decisions
- Empowering stakeholders

Applicant Information

Name of Primary Applicant: _____ Date: _____
Last *First*

Secondary Applicant(s): _____
Last *First*

Last *First*

Last *First*

Name of Organization/Affiliation: _____

Address: _____
Street Address *Apartment/Unit #*

_____ _____
City *Province* *Postal Code*

Phone: _____ Email _____

Phone (Other): _____ Email (Other): _____

Name of Research Project or Program: _____

Total Amount Requested: \$ _____ Funding Period Requested (maximum of 12 months): _____

Organizational description

Are you affiliated with a university or government department? YES NO

If you answered **NO** to the above: Please attach a one-page description of the organization including:

- mission/vision/mandate,
- source of funding,
- community ties,
- relevant past projects, and
- any other relevant information.

Project Proposal

Please Attach a Project Proposal with the following components to your application:

Project Description

Please attach a Project Description including:

- Abstract (provide an overview of your proposal)
- Goals and expected results
- How your proposal applies to Fund priorities
- Explicit statement as to New Brunswick focus or connection (can involve New Brunswick participants, New Brunswick community, employ New Brunswick students etc.)
- Possibilities for scaling the project, long term effects, possible next steps if applicable.

Methodology

Explain the methodology you will undertake for your proposal:

- Describe the methods you will use to achieve your goals.
- What evidence do you have these methods are successful or reliable?
- Do you have examples or similar projects? How do they compare to your proposal?

If your proposal involves **research**, please include:

- Data collection, methods of data analysis, target population(s)
- If relevant explain ethical implications
- Possibilities for future research
- Assess challenges and possible mitigation strategies

If your proposal involves a **program**, please include:

- Target population,
- How participants will be selected
- Explain why your program is needed and what gap it fills
- If relevant explain ethical implications
- Assess challenges and possible mitigation strategies

Budget

Please attach a detailed budget including:

- Timeline (projects may not exceed 12 months)
- Itemized expenditures including salaries or honorariums/ per diem
- Quotes, if applicable

Ineligible Expenditures

The GNB Travel Policy will apply to travel and accommodation. (Please see Appendix A)

The Cannabis Education and Awareness Fund will not approve expenses for the following:

Personnel

- Statutory and extended benefits exceeding the 20% limit
- Performance pay (bonuses)
- Severance/ separation/ termination payments
- Maternity leave (including top up portion not covered under Employment Insurance)
- Compensation during extended absence

Materials

- Rental charges for use of recipient owned equipment (e.g., computers)

Rent

- Rental costs claimed for property/ space owned by or donated to the recipient

Other

- Capital costs such as the purchase of land, buildings, or vehicles
- Construction of infrastructure such as buildings
- Provision of services that are the responsibility of other levels of government (e.g., individual counselling)
- Overhead/administrative fees expressed as a percentage of ongoing operational support of an organization
- Costs of ongoing activities for the organization (not directly related to the funded project)
- Profit-making activities

Has this project received (or will be receiving) funding from a source other than the Cannabis Education and Awareness Fund?

YES

NO

If you answered **YES** to the above: Please indicate the name of the other funding organization and the amount of their contribution.

Name of Organization: _____

Amount: _____

Environmental Scan

Please attach an environmental scan to your application. It should address gaps your research or program intends to fill as well as any similar initiatives and their results. The environmental scan will be a maximum of two pages.

Application Details

Applications will be sent to CEAFund/FondsESMC@gnb.ca. The Committee reserves the right to ask for clarification or supplementary information in any application. The Committee reserves the right to dismiss applications.

The Committee will meet to review applications. Applicants will be notified of the board's decision and successful applicants will be asked to sign a funding agreement. There is no process for appeals, but applicants may re-apply after having addressed the concerns of the Committee.

Applications will be assessed against the following criterion:

- Project description: 25%
- Experience of the Organization or Applicant: 15%
- Adherence / applicability to funding priorities: 20%
- Methodology: 30%
- Environmental Scan: 10%
- Budget: Pass / Fail

A Final Report will be required as a condition of a funding agreement. Final reports will include results, implications of findings, avenues for future research and a final budget along with any other deliverables stipulated in the funding agreement. Final reports will be submitted no later than 60 days after the project is complete. Further details, including a presentation, may be requested by the board upon receipt of the final report.

Any requests for extensions must be submitted in writing to the board no less than 60 days prior to the expected end date.

I certify that my answers are true and complete to the best of my knowledge. If this application leads to funding, I understand that false or misleading information in my application may result in termination of funding. I understand that the board reserves the right to dismiss applications for any reason.

Signature: _____

Date: _____

Appendix A

Kilometric allowance

Kilometric level/fiscal year (Individual records of accumulated kilometers revert to zero on April 1st of each year)	Effective April 1, 2012
For each of the first 8,000 kilometers per year	\$.41
For each of the next 8,000 kilometers per year	\$.38
For each kilometer in excess of 16,000 kilometers per year	\$.33

Meals allowance

Meal Period	In-province	Out-of-province
Breakfast (between 12:00 a.m. and 12:00 noon)	\$7.50	\$10.00
Lunch (between 12:00 noon and 6:00 p.m.)	\$10.50	\$12.00
Dinner (between 6 p.m. and 12:00 a.m.)	\$19.50	\$24.00
TOTAL DAILY ALLOWANCE	\$37.50	\$46.00